Dear Jazz Festival Participants:

Attached you will find a preliminary day schedule, ensemble set up form and program soloist form for the Head of the Lakes Jazz Festival. Also, this is all available on the jazz festival website, http://sfa.d.umn.edu/departments/department-music/news-events/head-lakes along with other documents regarding the jazz festival day. Your band’s time slot is on this schedule and bands are running at 40-minute intervals. We have accommodated everyone as best possible. Please accept our apologies in advance for any inconveniences and if there is a serious, unavoidable problem with the time slot provided to you, please call or email me immediately at 218-726-6327 or rfrane@d.umn.edu.

All Saturday daytime events will be free and open to the public. We hope that you will encourage your students to listen to the other ensembles when they can. The instrument clinic times and location are listed on the schedule as well. Please have your students take advantage of these!

There are still some tickets available for the Friday night concert featuring The Atlantis Quartet. Also, there are still Saturday night concert tickets available featuring UMD Jazz I and Yosvany Terry and the Jazz Festival All Stars. If you have not yet ordered tickets, you can do so by calling or emailing the UMD Box Office at 218-726-6086 or rjones@d.umn.edu.

Directions to UMD, as well as a campus map are linked from the jazz festival website.

When you arrive at UMD, proceed to Ordean Court. This is where you can unload for the day. You should enter the Marshall Performing Arts Center building from Ordean Court. The registration table will be immediately visible in the lobby of the Marshall Performing Arts Center. You will receive a packet containing festival materials. Festival workers will be available to direct you to your warm-up room and performance area five minutes before your scheduled time. All groups will have their pictures taken directly after their performance on stage. There will be students as well as signs to direct you to the daytime clinics and the evening concert. Bus parking is in the designated bus parking area by the tennis courts or end of the sport’s building which can be found on the posted campus map. If these spaces are full busses can use on street parking (ex. St. Marie street).

If you are the first group of the day in a room, you may warm up in the performance space 20 minutes prior to your performance time.

Posted online and attached to this email are the Program/Soloists Forms and Ensemble Set Up Form. You must bring completed copies to your performance room on festival day. You will give them to the room guide of your performance room. If you have an ensemble set-up that does not fall within, or close to the “normal” category (5 saxes, 4-5 bones, 4-5 trumpets, 4-5 rhythm), please call me or email as soon as possible so that appropriate arrangements may be made. Examples of this exception might be 9 saxes, a 35-piece band, 15 trumpets or other special needs.

SCHOLARSHIPS
If you have seniors that would like to audition for a UMD school of music scholarship, please contact me ahead of time, and I will make an appointment for them to do so during the day.
Below, please note what UMD will provide at the festival for each performing ensemble.

WHAT WE PROVIDE

* Risers and chairs
* Music stands (20 per performing site)
* Acoustic piano
* PA with 3 solo mics and one mic for the piano
* Power cords
* Drum set, including cymbals (i.e. snare, bass, 1 mounted tom, floor tom, 1 crash, 1 ride, high-hat and throne—drummers need only bring their stick bag).
* 1 bass amp per site
* 1 guitar amp per site
* Vibes

NOTE: Drummers will NOT be allowed to bring their own drum set (you may bring cymbals). Bass and Guitar players are encouraged to NOT bring their amplifiers. Leave them at home.

WHAT YOU SHOULD BRING

* Copies of the Program/Solo Form and Set Up Chart (attached) filled out with the names of the members of your ensemble. Bring them with you to the performance site and hand it to the room guide.

* Two copies of scores of each chart you are performing for clinicians. If you have to photocopy scores, be sure to destroy them after the clinicians are finished.

Each performing ensemble will receive:

* A clinic for the remainder of your 40 minute time slot
* Recorded video and audio of your performance
* Written and spoken comments from our clinicians
* Free access to all of the daytime events
* On Stage Photo Opportunity

Food

On campus options for lunch/dinner are located in the Kirby Student Center building and accept cash and credit cards. Cost is approximately $10 per student. They include:

Plaza Food Court - Burger Hub (11:00 a.m. – 3:00 p.m on Saturday) and Taste of Italia (11:00 a.m. – 8:00 p.m. on Saturday)
Superior Dining Center (Everything Buffet) is open Saturday from 9:30 a.m. – 7:30 p.m.

More information about UMD Dining HERE.

Also, there will be a complimentary lunch for directors and clinicians in SPHC 119 (ask for guidance to this room from one of our festival workers) from 11:00 – 1:00. Please come join us!

Video and Photography

Your performance will be videotaped as part of your registration fee. A photograph of each ensemble will be taken immediately after your performance on stage and will provided to you free of charge.

Concert Tickets

Friday Night:

The box office on the main floor of Weber Music Hall will be open at 6:00 p.m. and remain open until the start of the show. Please allow enough time for your students to get their tickets and be seated. Try not to show up less than 15 minutes prior to the show. These tickets must be paid for before they will be released.

Saturday Night:

If you have reserved tickets for the Saturday evening concert, you may pick them up at the MPAC box office on the main floor of MPAC during the day on Saturday between 1:00 and 5:00. These tickets must be paid for before they will be released.

If you have any questions, please do not hesitate to call me directly at 218-726-6327, or email rfrane@d.umn.edu

See you soon!! I am looking forward to seeing you and hearing your bands!!!

Sincerely,

Ryan Frane
Festival Coordinator
Director of Jazz Studies