

# MPAC Rental Policies:

- Use of the Marshall Center requires one technical staff person to be on-site
- Fill out this form for use of this facility
- Make arrangements for tables and chairs at MPAC with Facilities Management
- Arrange all catering needs through Food Services
- Arrange Audio/visual equipment needs with A/V Equipment Loan located in Kirby 175, (218) 726-6222
- The technical coordinator can assist with arranging support spaces as needed (i.e. box office, make-up room or dressing rooms. Check for availability)

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Rental Rates:

UMD Departments & Organizations:

## FACILITY

1/3 Day - \$120  
1/2 Day - \$155  
Full Day - \$210

MPAC STAFF - \$15/hr

Microphones - \$10 each  
Special Lighting - \$10 / fixture  
Box Office Room - \$50  
Make-up Room - \$50  
Dressing Rooms - \$50

Non-sponsored Groups

## FACILITY

1/3 Day - \$175  
1/2 Day - \$210  
Full Day - \$250

MPAC STAFF - \$15/hr

Microphones - \$10 each  
Special Lighting - \$10 / fixture  
Make-up Room - \$50  
Dressing Rooms - \$50

## INSURANCE

1-100 attendees - \$46  
101-500 attendees - \$92  
501-1000 attendees - \$231